

# *City of Iron Mountain*

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Regular Meeting of the City Council, City of Iron Mountain, County of Dickinson, Michigan held on Monday, February 18, 2019 at 6:00 p.m. in the Council Room.

Presiding: Mayor Alessandrini

Present: Council Members Maule, Revord, Blomquist, Zemar & Saldana

Absent: Council Member List

Also Present: City Manager Stanchina, City Attorney Pirkola & Chief Financial Officer Lieburn

## **Approval of Agenda**

Alessandrini asked that "Revenue and Expenditure Report for Quarter Ending 12/31/2018" be relocated as Item D under Item II of financial reports and "Approval of Payment Re: Detective Vehicle" be added as item eight under New Business. It was moved by Maule and supported by Saldana to approve the agenda, as amended.

**Motion Prevailed Unanimously**

## **Approval of Minutes**

It was moved by Alessandrini and supported by Zemar to approve the minutes of February 4, 2019, as presented.

**Motion Prevailed Unanimously**

## **Public Comment**

None

## **Old Business**

None

## **New Business**

### **Bid Opening Re: Fuel Management System and Fuel Pumps**

Stanchina opened the bid results for the Department of Public Works' new fuel management system and fuel pumps.

		<b>Price</b>	
<b>Vendor</b>	<b>Location</b>	<b>Software</b>	<b>Total</b>
Great Lakes Petroleum Service	Republic, MI	\$21,950.00	\$34,800.00
U.S. Petroleum Equipment	Kimberly, WI	\$25,950.00	\$43,243.00
Northwest Petroleum Service Inc.	Wausau, WI	\$24,684.27	\$44,537.32

It was moved by Alessandrini and supported by Blomquist to refer the bids for the Department of Public Works' new fuel management system and fuel pumps for staff review.

**Motion Prevailed Unanimously**

### **Approval of Request for Proposals Re: Engineering Consultant for West C St. from Carpenter Ave. to Lake St.**

Stanchina reviewed the proposed engineering project for the utilities under West C St. from Carpenter Avenue to Lake Street. He indicated that the size of the project will depend on the bids that are received. Stanchina conveyed that he is reviewing the City's obligation to replace individual service lines as a portion of the utility upgrades.

It was moved by Malue and supported by Revord to solicit proposals for an Engineering Consultant for the utility upgrades under West C St. from Carpenter Ave. to Lake St. with bids being due by 4:00 P.M. on March 18, 2019.

**Motion Prevailed Unanimously**

### **Request for Proposals Re: Master Plan Update**

Stanchina imparted that the updating of the City's Master Plan is one of the final steps to the City becoming certified as a Redevelopment Ready Community.

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It was moved by Revord and supported by Blomquist to request proposals to update the City's Master Plan with proposals being due by 4:00 P.M. on March 18, 2019.

**Motion Prevailed Unanimously**

### **Adoption of Special Assessment Resolution**

Stanchina presented the special assessment resolutions for consideration by the City Council.

It was moved by Blomquist and supported by Saldana to approve special assessment resolutions for unpaid utilities on 408 5<sup>th</sup> Street in the amount of \$152.66, 1007.5 Stockbridge Avenue in the amount of \$133.84 and 1018 W. Hughitt Street in the amount of \$53.87.

**Motion Prevailed Unanimously**

### **No-Charge City Park Pavilion Rental Re: Golden K Special Needs Youth Picnic**

Stanchina recommended that the Golden K be granted a no-charge City Park Pavilion rental for the Special Needs Youth Picnic on May 28, 2019.

It was moved by Alessandrini and supported by Blomquist to grant the Golden K a no-charge City Park Pavilion rental for the Special Needs Youth picnic on May 28, 2019, pending the submission of a \$75 security deposit.

**Motion Prevailed Unanimously**

### **Request to Purchase a Water Correlator**

Stanchina communicated that it would be optimal for the City to purchase a water correlator as it would better allow the Department of Public Works to locate water leaks saving staff time, reducing restoration costs and minimizing utility outages. He relayed that the purchase of this equipment does not require bidding and that the provided price is within the budget. Department of Public Works Supervisor Thomas confirmed that the demonstration model comes with a full warranty. Revord voiced his support for the purchase.

It was moved by Alessandrini and supported by Revord to purchase the demonstration model water correlator at a cost of \$19,100 from SubSurface Instruments, Inc. of De Pere, WI.

**Motion Prevailed Unanimously**

### **Parking Lot and Street Closure Re: Italian Fest, Oktoberfest and Brew Fest**

Stanchina detailed the closure request by the Downtown Development Authority's Event Committee to close the parking lot (everything but the area where the Farmer's Market sets up) adjacent to East A, Iron Mountain, and Hughitt Streets from 7:00A.M. on Friday, June 7, 2019; August 16, 2019; and September 27, 2019 through 11:00 A.M. on Sunday, June 9, 2019; August 18, 2019; and September 29, 2019 for the purpose of holding the Brew Fest, Italian Fest, and Oktoberfest DDA fundraiser events. He also requested the closure of Iron Mountain Street from East A Street to Hughitt Street for the above dates.

It was moved by Alessandrini and supported by Revord to grant the closure request by the Downtown Development Authority's Event Committee, as requested.

**Motion Prevailed Unanimously**

### **Approval of Payment Re: Detective Vehicle**

Stanchina informed the City Council that a suitable Detective's vehicle had been found and requested the approval of a payment in the amount of \$15,000 to Mark's Auto Sales.

It was moved by Revord and supported by Zemar to approve the purchase of a Detective's vehicle from Mark's Auto sales at a price of \$15,000.

**Motion Prevailed Unanimously**

## **Reports**

### **Financial Reports**

#### **January Claims and Payroll**

Alessandrini stated that many of the claims are related to tax disbursements to other jurisdictions.

It was moved by Blomquist and supported by Maule to approve Payroll in the amount of \$330,444.54 and Claims in the amount of \$2,272,485.69 with net claims being \$418,268.83.

**Motion Prevailed Unanimously**

#### **Revenue and Expenditure Report for Quarter Ending 12/31/2018**

The Council reviewed the Revenue and Expenditure Report for Quarter Ending 12/31/2018.

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### **City Manager Reports**

#### *GIS Maps*

Stanchina noted that the City's GIS Maps are operational and available to the public through the City's website. He communicated that he is working on the frequency at which tax history is updated on the site.

#### *Fireworks*

Stanchina outlined the City's options regarding the regulation of fireworks under Michigan Public Act 635 of 2018.

#### *Road Funding Grant*

Stanchina presented a possible grant opportunity to defer the cost of refurbishing the Hydraulic Falls Road.

### **City Attorney Reports**

#### *Medical Marihuana*

City Attorney Pirkola reported on the Council's options to regulate medical marihuana. Revord questioned the benefits of having retail sales require a special use. Pirkola imparted that it can help to better ensure harmoniousness. Revord asked why the City would want to limit production to industrial area only and not limit sales locations. Stanchina verified that the law limits the location of production facilities and that the regulations on sales facilities can be altered based on the City's experiences. Blomquist questioned the amount of available business sites under the initially proposed regulations and voiced his support of regulating through zoning. Stanchina stated that he would provide a map showing applicable sites under the proposed regulations. Revord expressed his concern for policing when the facilities are closed. Stanchina asserted that security requirements are included within the ordinance.

### **Committee Reports**

None

### **Public Comment**

#### *Dave Fraser – 414 W. Fleshiem Street*

Fraser voiced his support for the proposed regulations, as presented, with the exception of the distance requirement between facilities.

### **Council Member Privilege**

Maule complimented the Chief Financial Officer on the Revenue and Expenditure Report.

Stanchina confirmed that the contractors performing the upgrades to the waste water treatment plant have been paid and that there were no penalties levied.

Stanchina relayed that he had addressed Burt Juneau's concerns last week. Department of Public Works Supervisor Thomas indicated that the manhole outside of RAS Distributing, INC. has been insulated to avoid further freezing issues.

### **Adjournment**

It was moved by Revord and supported by Zemar to adjourn.

### **Motion Prevailed Unanimously**

Meeting adjourned at 6:46 P.M.



Isaac Micheau  
Clerk-Treasurer