

CITY OF IRON MOUNTAIN*CITY COUNCIL*NOVEMBER 20, 2023

City of Iron Mountain

501 S. Stephenson Ave
Iron Mountain, MI 49801
Telephone: 906-774-8530
Fax: 906-774-3774

Email: clerktreasurer@cityofironmountain.com
Website: www.cityofironmountain.com

Regular Meeting of the City Council, City of Iron Mountain, County of Dickinson, Michigan, held on Monday, November 20, 2023, at 6:00 p.m. in the Council Room.

Presiding: Mayor Alessandrini

Present: Council Members Tomassoni, Maule, Farragh, Wickman, and Clawson

Absent: Council Member Blomquist

Also Present: City Manager Stanchina, Chief Financial Officer Lieburn and City Attorney Pirkola

Oaths of Office

Members Clawson, Maule & Wickman attested to the Oath of Office.

Council Reorganization

Nominations/Election of Mayor

City Manager Stanchina asked for nominations for the position of Mayor.

Member Maule nominated Member Alessandrini for Mayor.

City Manager Stanchina closed nominations.

City Manager Stanchina called for a vote for the nomination of Member Alessandrini as Mayor.

Motion Prevailed Unanimously

Nomination/Election of Mayor Pro-Tem

Mayor Alessandrini asked for nominations for the position of Mayor Pro-Tem.

Alessandrini nominated Member Blomquist for Mayor Pro-Tem.

Mayor Alessandrini closed nominations.

Mayor Alessandrini called for a vote for the nomination of Member Blomquist as Mayor Pro-Tem.

Clawson Nay

Alessandrini Aye

Wickman Aye

Maule Aye

Tomassoni Aye

Farragh Aye

Motion Prevailed (Aye-5, Nay-1, Abstain-0)

Approval of Agenda

Alessandrini requested that "Approve of Payment Re: Northern Lights Display" be added as item one under Old Business and "Discuss Pickup Truck Purchase Re: Cemetery Park" be added as item nine under New Business. It was moved by Tomassoni and supported by Farragh to approve the agenda, as amended.

Motion Prevailed Unanimously

Approval of Minutes

It was moved by Maule and supported by Farragh to approve the minutes of November 6, 2023, as submitted.

Motion Prevailed Unanimously

Public Comment

None

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Old Business

Approval of Payment Re: Northern Lights Display

Stanchina reviewed invoice number 23-0321 from Northern Lights Display in the amount of \$15,873.83. He indicated that the decorations were significantly under budget.

It was moved by Maule and supported by Tomassoni to approve the payment of invoice number 23-0321 from Northern Lights Display in the amount of \$15,873.83.

Motion Prevailed Unanimously

New Business

Consideration of Special Use Permit Re: John Budge, 519 Houghteling St.

Stanchina detailed the Zoning Administrator's recommendation and proposed plan. Wickman clarified that he lives adjacent to the proposed daycare and that playground equipment is not present.

It was moved by Wickman and supported by Clawson to approve John Budge's Special Use Permit request to operate a daycare at 519 Houghteling St., as presented, with the requirement that the daycare be limited to six children and the permit be reviewed based upon complaints.

Motion Prevailed Unanimously

Sidewalk Replacement Guidelines

Stanchina asserted that the Infrastructure Committee has agreed on the following sidewalk replacement criteria for the upcoming LIUNA apprentices/journeymen trainees' sidewalk replacement project:

A minimum of 50 linear ft. (250 sqft) will be eligible for replacement.

1st priority will be given to neighbors replacing a contiguous sidewalk.

2nd priority is location of the replacement (ie high vs. low traffic, vicinity to a school).

Stanchina stated that a deposit of \$2.50 /sqft would be required.

It was moved by Alessandrini and supported by Farragh to approve the Sidewalk Replacement Guidelines, as presented.

Motion Prevailed Unanimously

Approval of Payment for First Down Tree Service Re: City Tree Removal and Stump Grinding

Stanchina stated that 1st Down Tree Service has removed all the street trees and ground all the stumps as bid and he requested that their payment be approved.

It was moved by Maule and supported by Tomassoni to approve invoice number 002911 to First Down Tree Service in the amount of \$19,850.00.

Motion Prevailed Unanimously

Approval of General Fund Reserves

Stanchina reviewed the General Fund Reserves.

It was moved by Alessandrini and supported by Tomassoni to approve the proposed General Fund Reserves in the amount of \$162,117.85.

Motion Prevailed Unanimously

Approval of Bond Counsel with Miller Canfield Re: 2024 DWSRF Bond Issue

Stanchina outlined the 2024 DWSRF Program.

It was moved by Maule and supported by Farragh to approve the letter from Miller Canfield dated November 12, 2023, regarding Drinking Water State Revolving Fund – City of Iron Mountain Not to Exceed \$4,576,598 Water Supply System Revenue Bonds, Series 2024, and authorize the Mayor to sign the associated documents.

Motion Prevailed Unanimously

Authorization to Bid Re: MDNR Trust Fund Pewabic Hill Trail

Stanchina highlighted the proposed project completion deadline for the development of the Pewabic Hill Trail.

It was moved by Alessandrini and supported by Tomassoni to authorize the bidding out of the MDNR Trust Fund Grant for the development of the Pewabic Hill Trail with a due date of 4:00 P.M. on December 18, 2023.

Motion Prevailed Unanimously

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Approval of Payment for Barley Trucking & Excavating Re: Tamarack St. Sewer Repair

Stanchina noted that after much effort, the Tamarack St. sewer project is complete and payment needs to be approved. He recommended that the \$100,000.00 of ARPA funds pledged to the City by the County should be used toward this project.

It was moved by Maule and supported by Wickman to approve the payment of invoice number 100564 to Barley Trucking & Excavating, Inc. in the amount of \$200,827.15, with \$100,000.00 of ARPA funds pledged to the City of Iron Mountain by Dickinson County being applied toward this project.

Motion Prevailed Unanimously

Authorization to Purchase Re: Fire Department Turn Out Gear

Stanchina imparted that the Fire Department received a grant to pay for \$10,000.00 worth of turn-out gear and that the lowest quote that was received to purchase two pairs of pants and three coat/pants sets was from Allied Fire Sales & Service LLC at a cost of \$9,772.92.

It was moved by Alessandrini and supported by Tomassoni to authorize the purchase of two pairs of pants and three coat/pants sets from Allied Fire Sales & Service LLC at a cost of \$9,772.92.

Motion Prevailed Unanimously

Discuss Pickup Truck Purchase Re: Cemetery Park

Stanchina explained that the truck that was originally purchased for the Cemetery was re-routed to the Department of Public Works and that a new pickup truck needs to be purchased for the Cemetery. Department of Public Works Supervisor, Scott Thomas, requested that the purchase of either the first or second option be approved with the plan being to purchase the first option if it is still available.

It was moved by Maule and supported by Farragh to approve the purchase of and payment for the 2013 GMC Siera 3500HD Work Truck, option 1, at a cost of \$19,995.00 from Ultimate Rides of Appleton, WI or the 2012 Chevrolet 2500 HD Work Truck, option 2, from Ultimate Rides of Appleton, WI at a cost of \$17,959.00, if option one is not available.

Motion Prevailed Unanimously

Reports

Financial Reports

October Payroll and 10/12/2023-11/15/2023 Claims

It was moved by Maule and supported by Farragh to approve payroll in the amount of \$394,724.91 and claims in the amount of \$586,421.58 with net claims being \$435,048.72.

Motion Prevailed Unanimously

Quarterly Financial Report First Quarter of FY 2023-24

Lieburn highlighted the OPIOD Settlement funds in the amount of \$7,108.81 being held by the City. Stanchina verified that the funds can't be used to secure drug-affected people at the hospital.

It was moved by Alessandrini and supported by Maule to place the Quarterly Financial Report First Quarter of FY 2023-24 on file.

Motion Prevailed Unanimously

City Manager Reports

The City Manager reported

1. Deer Management Assistance Program has harvested 36 deer to date.
2. Leaf collection will be concluding soon.
3. The 2024 inflation rate has been set at 5.1% by the Michigan State Tax Commission, allowing the maximum taxable value increase of 5.0% under Headlee.
4. Sgt. Adam Ray has been promoted to the rank of Lieutenant and Patrol Officer Matt Opolka will take over as School Liaison Officer.
5. The City's favorable S&P Global bond rating.
6. City Hall will be closed on November 24, 2023, with employees using vacation time or receiving no-pay.

Possible changes to the utility shut-off policy. Alessandrini and Maule supported updating the shut-off policy. The Council discussed options regarding an amendment.

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City Attorney Reports

Pirkola conveyed that many cities are having issues with the Judge's portion of the citation process.

Committee Reports

Maule thanked the voters who participated in the recent election and the Department of Public Works for their leaf collection efforts.

Stanchina raised the idea of doing committee assignments at the first meeting in January.

Public Comment

None

Council Member Privilege

None

Adjournment

It was moved by Tomassoni and supported by Farragh to adjourn.

Motion Prevailed Unanimously

Meeting adjourned at 7:03 P.M.



Isaac Micheau
Clerk-Treasurer